

Southeast High School Continuous Improvement Plan

School Vision: Southeast High School students will pursue excellence.

School Mission: Southeast High School provides a high quality, relevant and rigorous education that prepares students for excellence in scholarship, leadership and service.

Core Beliefs:

Our school stakeholders share the following core beliefs which support our mission and vision.

- Student learning is the absolute priority for Southeast High School.
- A safe and comfortable environment promotes student learning.
- We value each student and understand each student's unique physical, social, emotional, and intellectual needs.
- Exceptional students require special services and resources including special education, ELL, and gifted and talented.
- Positive relationships and mutual respect between students and staff enhance a student's self-esteem.
- Students learn in different ways and should be provided with a variety of instructional approaches to support their learning.
- Students need to apply their learning in meaningful contexts.
- Teachers, administrators, parents and the community share responsibility for advancing the school's mission.
- The commitment to continuous improvement is imperative if our school is to prepare students for excellence in scholarship, leadership, and service.

Strategic Objectives:

1. Maximizing Instructional Time
2. Student Engagement & Voice
3. Mastery of Core Subjects
4. Performance for Under-Performing Groups
5. Advanced, Tech-Literate Courses and the Arts
6. High School Graduation

Strategic Focus: 2, 6

Current Level of Performance: 2016 is 93%

To increase Southeast High School's graduation rate from 93% in 2015-2016 to 95% in 2016-2017.

Action Steps	Team Members	Professional Development Needed	Person Responsible	Evidence	Reporting Timeframe	Progress Notes	Completion Date
Create and administer a student survey which collects evidence on student involvement and needs (organizations)	Bullen, Cloos, Head, Hester	N/A	Bullen	<ul style="list-style-type: none"> Survey results Extracurricular survey results Gaps 	5/10 Begin Survey 5/20 Data Analysis		
Increase the percentage of students who are involved in extra-curricular activities so that 20% more students are involved in activities	Bullen, Cloos, Head, Hester	N/A	Bullen	Identify gaps in student involvement Address needed areas			
Create team supports for students in credit emergencies after grade reporting	Kersten Brown	N/A	Brown	Identify students in each grade who are failing courses and students who are behind in credits. Organize meeting with student, parent, and teacher team to develop support	Each semester		Ongoing

Strategic Focus: 1, 3, 4 Current Level of Performance: 34.8% IEP students satisfactory Algebra I

7.4% IEP students satisfactory Biology

13.8% IEP students satisfactory English II

Given the history of achievement gaps between IEP students and other students, we will focus efforts to decrease the gaps. We will increase the percentage of IEP students who score satisfactory on the 10th grade math state exam to 50%. We will increase the percentage of IEP students who score satisfactory on the 10th grade science state exam to 25%. We will increase the percentage of IEP students who score satisfactory on the state 10th grade English exam to 46%.

Action Steps	Team Members	Professional Development Needed	Person Responsible	Evidence	Reporting Timeframe	Progress Notes	Completion Date
PLCs will analyze and report performance data	Department Heads	PLC training, instructional strategies, Google docs training	Department Administrator	Data on google docs shared with administrator	weekly		
PLCs will interpret, evaluate, interpret data and utilize best practices to serve students who are underperforming	Department Heads	Instructional strategies, data analysis support, Walk throughs, peer observations	Department administrator	PLC evidence, revised instruction, common assessment data	weekly		
Special education team will improve remediation supports to develop a more individualized program meeting each	Sehorn, Baker, Special Education department		Hall, Kelley, Shimabakuru	Individualizing support plans	weekly		

student's needs							
Block Schedule	Administrators	PD for staff when achieved on effective planning for block scheduling	Hall	Compile research and data that supports block schedule	After meeting with ILD		June 2017

Strategic Focus: 4, 5 Current Level of Performance: 2014- 20% students scored 3 or higher on AP exam.

2015- 13% students scored 3 or higher on AP exam.

2016- 16% students scored 3 or higher on AP exam.

To increase the percentage of AP students with a 3, 4, or 5 on the AP exam from 16.4% to 25%.

Action Steps	Team Members	Professional Development Needed	Person Responsible	Evidence	Reporting Timeframe	Progress Notes	Completion Date
Collaborate with other AP teachers who are successful in area	AP teachers	APSI	Department Administrator	Meeting notes	Ongoing		
Evaluate the scope and sequence of courses	AP teachers Administrators		Department Administrator	New course structure	Ongoing		
Restructure the Pre-AP alignment of courses	Pre-AP teachers AP teachers	APSI	Department Administrator	Meeting notes, new course structure, vertical team notes	Ongoing		
Develop	AP/Pre-AP			AP night	Ongoing		

communicati on plan with parents of pre-AP/AP students to stress the commitment for AP courses.	teachers, administrato rs, AP coordinator			agendas, letters to parents, conferenc es			
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Strategic Focus: 3, 4 Current Level of Performance: 2016- 18.3, 2015-19.4, 2014- 18.8, 2013- 19.2

To increase the ACT average from 18.3 to the state average of 20.4 while increasing the sub scores in English, reading, math and science.

Action Steps	Team Members	Professional Development Needed	Person Responsible	Evidence	Reporting Timeframe	Progress Notes	Completion Date
Train staff on close reading strategies school wide to help students understand complex texts.	Department heads, leadership team, Ms. Miller	Close reading strategies	Administrative team	PD agenda	End of year PD		
Incorporate close reading techniques in lesson plans	Department Heads		Administrative team	Lesson plans	August 1		
Juniors will participate in an ACT Prep workshop offered during	Administrative Team, Mann	NA	Mann	PD agenda			February 2018

school							
ACT schoolwide Rally	Leadership, Mann	NA	Mann	ACT Pep rally, ACT sign up push, School goals			October 2017 Test day

PBIS School Action Plan

Strategic Focus: 1, 2, 4, 6

Task	Who	When	Completion Date
Organize a school wide PBIS team.	Administration	March 2017	
Develop electronic resource guide for teachers to be placed on the google drive.	PBIS Team	Spring 2017	
Conduct new employee orientation and continue staff development throughout the year.	Administration/PBIS Team	Fall 2017	
Create web page for PBIS linked to SEHS website.	PBIS Team	Spring 2017	
Develop a Student of the Month to recognize students with positive behaviors: Respect others, self, learning, property.	PBIS Team	Fall 2017	
Analyze discipline data monthly and share with staff.	Administration	Monthly beginning spring 2017	

Parent Involvement

Crucial in achieving the success of our Southeast students is parental involvement. Quality parental involvement is ongoing, two-way, and meaningful communication involving student learning.

Assist schools in understanding the circumstances surrounding families. Assist parents in	Parent-Teacher conferences Strategic planning meeting with parents
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understanding the needs of students in each course at Southeast High School	Development of effective PTSA Development of parent outreach events
Communicating with parents and stakeholders about routine events, grades and programs	Infinite Campus Auto dial phone calls, text messages Principal letters Website
Developing a more robust volunteer program with stakeholders including business leaders, civic leaders, parents which support the educational mission and vision at Southeast High School	Speaking at civic organizations Community service opportunities for students Class speakers CTE job shadowing and mentorship Field trips
Engage the community members and parents in the decision making process. Include the PTSA in the process.	Strategic planning meetings Parent surveys PTSA/ attend meetings and give updates